

**Reform Water User Association
Board Meeting Minutes
February 13th, 2025
Location: Sherwood Community Center**

The meeting was called to order by President Keith Woods at 6 p.m. and attendance was recorded.

Present:

Keith Woods, President
Junior Grantham, Vice President
Charles Fondren, Secretary
Robert Bright

Others in Attendance:

Daniel Gilliland, Gillilands Services
Chad Johnson, Gillilands Services
Tammi McGarr, GTPDD
Katy Henry, GTPDD
Ophelia Lee & Robert Hightower
Todd Chesser, Blythe Creek Church

Not Present:

A motion to approve the last board minutes was made by Robert Bright seconded by Keith Woods and approved by the board.

The board was approached by Mrs. Ophelia Lee and Mr. Robert Hightower, residents at 352 Lee Rd. Mrs. Lee has had multiple issues with others running over her meter, causing damage to meter and many of leaks. She came to the board about moving the meter to a different location, preferably somewhere not near the road way. The board ask Mr. Daniel Gilliland to look into it, as well as come back with price quotes and ways to change meter location. Mrs. Lee also inquired about a fire hydrant. Mr. Gilliland stated the line going down Lee Rd. would have to be upgraded in size to be able to supply a fire hydrant. The board will come back to the idea of a fire hydrant.

Mr. Todd Chesser approached the board asking for a leak forgiveness, the church had a commode sticking and has since repaired. The board motioned for approval for leak forgiveness and to give the church 01013200 an average bill.

Leak Repairs & Water Pressure

- Reports of leaks have led to drops in water pressure in some areas.
- Repairs are a priority, and the board is reviewing whether the pipes can handle current water demands.

Financial Report

- **Total Income:** \$30,784.98
- **Total Expenses:** \$30,301.74
- **Net Gain:** \$483.24
- A motion to approve the financial report was made, seconded, and passed.
- President Keith Woods updated the board of the status for the past due taxes handled by Watkins, Ward and Stafford. They should be completed soon.

Customer Billing & Unpaid Accounts

- Some customers disputed their water bills, and the board reviewed these cases.
- The board discussed ways to track and prevent future billing issues.

Maintenance & System Upgrades

- Six major leaks were fixed this past month.
- The board discussed replacing old valves and setting up a regular system flushing plan.

Water Rate Study

- A professional study was approved to determine if water rates should be adjusted.
- The board will review the findings in a future meeting.

Policy Updates & Open Board Seat

- Board members signed updates to policies.
- Discussion on filling the open board seat was postponed for further review.

A motion to end the meeting was made, seconded, and approved.

Next Meeting: March 6, 2025 at Sherwood Community Center

Keith Woods, President