

Reform Water User Association
Board Meeting Minutes
July 10th, 2025
Location: Sherwood Community Center

The meeting was called to order following the adjournment of the annual meeting at 5:46 p.m.

Present

Keith Woods, President
Junior Grantham, Vice President
Charles Fondren, Secretary
Robert Bright

Absent

Others in Attendance

Katy Henry, GTPDD
Tammie McGarr, GTPDD
Daniel Gilliland, Gilliland's Services
Chad Johnson, Gilliland's Services
Paul Lanthrip

The minutes for May and June were motioned for approval unanimously.

New Business

- Public Feedback
- Draft letters for Neel Schaefer for future grants following the old business of the Long Range Plans for upgrades.
- Invoicing companies for billable work that have been completed by Reform Water Association, the board asked GTPDD to make invoices to be approved at the next board meeting.
- Meter Damage Charges, motion to invoice for damage repairs from Junior Grantham seconded by Robert Bright.

Customer Account Issues

- The board reviewed the datalog for customer Eric Busby, who came to the meeting in June for a high bill. The water seems to have been left on for several days, the board motioned for a payment plan of \$50, plus monthly bill each month.
- The board reviewed the data log for James Pritchard, who came to the annual meeting, the board asked for Daniel to investigate and to datalog while John Fountain (resident) was there.

Financial Report

- Financial reports indicated a net profit of \$6,323.77 for the month of June
- Payable bills for month of July was \$27,443.95 motioned for approval by Charles Fondren, seconded by Junior Grantham.
- Board motioned for approval to pay Chad Johnson invoice for well yard maintenance that was not in the original payable bills. \$600 monthly, for 6 spots, twice a month. He has maintained the yards for May and June. Junior Grantham motioned for approval, with Charles Fondren seconding.

Operator Report

- Daniel asked the board about reminding the Coal Mine about the repairs to be completed, follow up will be with Ricky Vowell.
- Sludge build up in blow off tank reported by Ricky, will consult with contractors/county for equipment support.
- Invoices will need to be made for Mastech, so far in July there has been 32 hours recorded.
- Reported 10 leaks, 13 office call outs, 16 regular locates and 53 locates called out by Mastech Boring Crew on Hwy 9.

Old Business

- GTPDD announced that the 2023 reports have been approved by USDA, we are awaiting engagement letter from Watkins, Ward & Stafford. The SAM.gov registration has been submitted and are in the process in filing for tax exempt status.
- Approval for GTPDD to order a new iPad for meter reading, motioned for approval by Junior Grantham, seconded by Robert Bright.
- System Flushing has initiated, motion for all approved to continue flushing and post public alerts.
- Board Training, dates will be discussed at next board meeting and finalized. Two members will have to do board training, and two members need to complete Advanced Board Training through MSRWA.

The meeting was motioned for adjournment at 6:45 p.m. by Junior Grantham, seconding by Robert Bright.

Next Meeting: The meeting is August 7th, 2025 at Sherwood Community Center

Keith Woods, President